

# T2 Return Documents Checklist

## **a) Current year documents**

- Complete bank statements
- Credit card statements, if any
- Bank/credit card entries narrations
- Income Invoices
- Expenses invoices
- Work from home details, if applicable
- Investment statements, if any
- Fixed assets addition during the year, if any
- Add authorised representative to My CRA Business account

## **b) Previous year's documents**

- Previous year's T2 return
- Previous year's financial statements (Balance sheet, Income Statement)
- Previous year's Trial balance, closing entries, ledgers, etc

## **c) Information required**

- Yearly closing date
- Business no.
- GST Registration no.
- Shareholder's SIN
- Extra provincial registration no, if any

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