

T1 Return Documents Checklist

a) Employment/pension income documents

- Income Slips: T4, T5, T4A, T4A(P), T4A(OAS), T5007, etc
- Deductions: Day care, Moving expenses, Tuition Credit (T2202), medical expenses, donation, RRSP, FHSA, Work from home, other employment expenses(T2200), if any
- Add authorised representative to “My CRA Account”
- Previous year’s Notice of assessment/T1 return/computation

b) Other income documents

- Dividend income, if any
- Rental Income, mortgage interest, expenses, if any
- Capital gain: Property/Investment sold, if any
- Business income, expenses, GST details, previous years financial statements

c) Information required

- Personal details: Name, DOB, SIN
- Contact details: Address, Email ID, Phone no.
- Status: Marital status, Status in Canada, No. of children, if any
- Spouse details: Personal & Income details
- Date of moving: in Canada (if newcomer), in province (if change of province)

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